

# APPLICATION FOR EMPLOYMENT

Vino Latte, an Equal Opportunity Employer.

Date \_\_\_\_\_

|   |            |   |  |                                      |                |          |        |
|---|------------|---|--|--------------------------------------|----------------|----------|--------|
| Last Name   | First Name | Middle Initial                          | Previous names   | Phone Number:                        |                |          |        |
| Street Address  |            | City/State                              | Zip Code   | Is your address a permanent address? |                |          |        |
| If hired, can you provide evidence of legal eligibility to work in the U.S.?  |            |   | Any offer of employment is conditioned upon completing form I-9 and providing the appropriate documents for identity and work authorization. |                                      |                |          |        |
| Position Desired:   |            | Wage/Salary Desired:                    |  | Full Time?<br>Part Time?             |                |          |        |
| Have you ever been convicted of a crime, or do you have criminal case pending?<br><small>(A conviction will not necessarily disqualify from employment, and will be considered only as it may relate to the job you are seeking.)</small> |            |   | If yes, when?  |                                      | If yes, where? |          |        |
| Date you can begin?   |            | Are you 18 years of age or older?       |  | Do you have a bartender's license?   |                |          |        |
| Do you have transportation to and from work?  |            |   | Who recommended you for this position?   |                                      |                |          |        |
| <b>- Your Availability For Work -</b>   |            |   |  |                                      |                |          |        |
|   | Monday     | Tuesday                                 | Wednesday  | Thursday                             | Friday         | Saturday | Sunday |
| From:   |            |   |  |                                      |                |          |        |
| To:   |            |   |  |                                      |                |          |        |
| Total hours per week you are available to work:   |            |   | Do you have any special requests or needs for a work schedule?   |                                      |                |          |        |
| <b>- Give Three References That Have Witnessed Your Work And We May Contact -</b>   |            |   |  |                                      |                |          |        |
| Name and Occupation   |            | How do you know them, and for how long? |  |                                      | Phone Numbers  |          |        |
|   |            |   |  |                                      |                |          |        |
|   |            |   |  |                                      |                |          |        |
|   |            |   |  |                                      |                |          |        |

## Your Employment History

List names of employers with present or last employer listed first.  
Please note if we may not contact your present employer until after you are offered a position.

|  |   |
|--|---|
| Name of Employer:  | Job Title:<br>Duties:   |
| Address:   | Dates of Employment:<br>From: <span style="float: right;">To:</span>                  |
| City, State, Zip Code  | Hourly pay or salary:<br>Starting pay: <span style="float: right;">Ending pay:</span> |
| Supervisor:<br>Telephone:  | Reason for Leaving:   |
|  |   |
| Name of Employer:  | Job Title:<br>Duties:   |
| Address:   | Dates of Employment:<br>From: <span style="float: right;">To:</span>                  |
| City, State, Zip Code  | Hourly pay or salary:<br>Starting pay: <span style="float: right;">Ending pay:</span> |
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| City, State, Zip Code  | Hourly pay or salary:<br>Starting pay: <span style="float: right;">Ending pay:</span> |
| Supervisor:<br>Telephone:  | Reason for Leaving:   |
|  |   |
| <p>Are there any job duties you are unable to perform?</p> <p>If so, is there anything we could do to accommodate you so you could perform all the required job duties?</p>  |   |
| <p style="text-align: center;"><b>CAREFULLY READ EACH STATEMENT BEFORE SIGNING AT THE BOTTOM</b></p> <p>I certify that all of the information provided in this employment application are true and complete to the best of my knowledge, and I authorize investigation of all statements contained in this application. I understand that any false or incomplete information may disqualify me from further consideration for employment and may result in my immediate discharge if discovered at a later date.</p> <p>I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employer, past employers, and other organizations to provide information concerning my previous employment and other relevant information that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.</p> <p>I have read, understand, and agree to the above statements.</p> |   |
| Signature:   | Date:   |